



Princes Risborough Town Council - Job Summary

Employer: Princes Risborough Town Council.
Location: Princes Risborough, Buckinghamshire.
Industry: Local Authority.
Job Type: Full-Time 37 hours per week, working 1 Saturday and 1 Sunday in 4 as per rota, seasonal working hours as follows:
1st Mar – 30th September – 42.5hrs per week 0830-1800hrs
(1hr unpaid lunch each day) 30 weeks
1st Oct – 28th February – 30hrs per weeks 0900-1600hrs
(1hr unpaid lunch each day) 22 weeks
Career Level: Experience preferred but not necessary.
Salary: £18,500 per annum (depending on experience) for 37-hour week, increasing to £20,000 per annum (depending on experience) on completion of a successful probation period.

Maintenance Team Member

About the Job

Princes Risborough Town Council is currently looking to recruit a full-time member of staff to assist our Maintenance Team Leader.

You will be responsible for all the maintenance requirements of the council, both internal and external, along with gardening and grass cutting responsibilities.

You will be required to work a flexible shift pattern which will involve weekend working.

All necessary training will be provided and applicants must hold a full/clean driving licence and be able to work, at times, without direct supervision.

Successful applicants will need to undergo a DBS check.

Your duties will include:

- The maintenance of the Memorial Garden and Burial Facility to a high standard.
- The planting and up-keep of the town flowers.
- The cutting of grass verges and some open areas to a standard set by the Council.
- General repair and maintenance of the various buildings under the ownership or direct control of the Town Council.
- Litter Collection in the parks and open spaces under the ownership or direct control of the Town Council.
- General repair and maintenance of council owned equipment.
- Cleaning, including the removal of graffiti and maintenance of areas that fall under the ownership or direct control of the Town Council.

The job will be subject to development and additional responsibilities.

The Princes Risborough Town Council is an equal opportunities employer and all applications will be considered.

For an application form please click [here](#)

or contact The Clerk to the Town Council on 01844 275912 or email

towncouncil@princesrisboroughtowncouncil.gov.uk

CLOSING DATE FOR ALL APPLICATIONS: 27/03/20

INTERVIEWS WILL BE HELD WEEK COMMENCING 30/03/20